

Rochelle Park Board of Education
Executive Session 6:30 P.M. Regular Session 7:30 P.M.
May 16, 2023

I. Call to Order
II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President		
Mrs. Teresa Judge Cravello		
Mr. Joseph Marolda		
Mr. Jorge Martinez Jr.		
Ms. Elaine Rainone		
Mr. Charles Schaadt		
Mr. Matthew Trawinski, President		

Others Present:

Dr. Sue DeNobile, Superintendent of Schools
Dr. James Riley, Business Administrator/Board Secretary
Mrs. Cara Hurd, Director of Curriculum & Instruction
Mr. Michael Alberta, Principal
Mrs. Rebecca Garcia, Director of Special Services
Mrs. Ellen Kobylarz, Board Recording Secretary

III. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential student matters, personnel, contracts and safety.

IV. Pledge of Allegiance

V. Open Public Meeting Act, Chapter 231, P.L. 1975

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, and posted to our website based on the executive order of the Governor in accordance with Chapter 231, P.L. 1975”. posted on the District website, at least 48 hours prior to the time of this meeting.

VII. Reports

- A. Superintendent-
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Principal
- E. Director of Special Services
- F. Board Committees, as needed:
(Curriculum, Finance, Facilities, Personnel, Policy, Negotiations)
- G. Board Liaison:
(NJSBA/BCSBA, Joint Boards, Liaison to the Township Committee)

VIII. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items only, at its discretion, at its regular monthly public meetings in accordance with Bylaw 0167. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak. Please be reminded that this meeting is being recorded.

IX. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R9

R1. Approval of Minutes

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

April 25, 2023 Regular Meeting & Executive
May 9, 2023 Special Meeting

R2. Attendance

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the attendance report for the month of April 2023 as listed:

Enrollment

Midland School 503
Hackensack H.S. 138.5
Academies/Technical Schools 45
Totals 686.5

Pupil Attendance

Possible Days 6871
Days Present 6541
Days Absent 330
% Present 95.1%
% Absent 4.9%

Teacher Attendance

Possible Days 798
Days Present 760.5
Days Absent 37.5
% Present 95.5%
% Absent 4.5%

R3. Emergency & Crisis Situations

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following for the month of April 2023:

Fire drill – 4/21/2023
Security drill - 4/27/2023
Bus Drill -4/18/2023 (entire student body)

R4. Harassment Intimidation and Bullying

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following HIB Report for April 2023 on behalf of the Rochelle Park School District.

April 2023

Reported Cases:0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0

R5. Bylaws, Policies & Regulations

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a second reading and adoption of the following Bylaw, Policies and Regulations.

- a. P0144 Board Member Orientation and Training
- b. P&R 2520 Instructional Supplies (M)
- c. P3217 Use of Corporal Punishment
- d. P4217 Use of Corporal Punishment (New)
- e. P5305 Health Services Personnel (M)
- f. P&R 5308 Student Health Records (M)
- g. P&R 5310 Health Services (M)
- h. P6112 Reimbursement of Federal and Other Grant Expenditures (M)
- i. R6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs (M) (New)
- j. P6115.04 Federal Funds-Duplication of Benefits (M) (New)
- k. P6311 Contracts for Goods or Services Funded by Federal Grants (M)
- l. P7440 School District Security (M)
- m. P9100 Public Relations (Abolished)
- n. P9140 Citizens Advisory Committee
- o. R9140 Citizens Advisory Committee (M) (Abolished)
- p. P&R 2340 Field Trips

R6. Band-Aid Collection

RESOLVED: upon the recommendation of the Superintendent, the Board of Education acknowledges May as Mental Health Awareness Month and therefore approves Midland School participating in a band-aid collection drive from May 17, 2023 through June 16, 2023. This collection will help raise the spirits of pediatric cancer patients by supplying 'fun' band-aids to a local hospital.

R7. Interscholastic Soccer Team

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the creation of a Midland School Interscholastic Co-Ed Soccer Team for the 2023-2024 school year.

R8. Law Enforcement Torch Run for Special Olympics

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Midland School students and staff to participate in the Law Enforcement Torch Run for Special Olympics to be held on Friday, June 9, 2023 at approximately 1:00PM-2:00PM pending the arrival of the torch in the Township.

R9. Donation

RESOLVED: upon the recommendation of the Superintendent, the Board of Education accepts a donation of three (3) printers from:

A.T. Kearney Consulting
3 Printers, estimated value \$200 each
20 Lenovo T480 Laptops, estimated value \$200 each

Total estimated value = \$4,600

R1-R9

Motion_____ **Second**_____

Personnel Resolutions P1-P9

P1. PROFESSIONAL DEVELOPMENT

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the participation of the persons named at the following workshops/conferences.

Name	Workshop/Conference	Date	Cost
A. Ellen Kobylarz	Systems 3000 Personnel End of Year Training	June 28, 2023	N/A
B. Ellen Kobylarz	System 3000 Personnel Processing	September 25, 2023	N/A

P2. Teacher Visit

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Ms. Lisa Kane, Crescent School teacher from Walwick for a visit to our STEAM classes on Tuesday, May 23, 2023

P3. Extended School Year

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves Jessica DiCori as the teacher of the self-contained K-2 classroom for the summer extended year program at a rate of \$50 per hour for (8) eight days in July 2023.

P4. Extended School Year

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves Jessica Berbery as the teacher of the self-contained K-2 classroom for the summer extended year program at a rate of \$50 per hour for (4) four days in July 2023.

P5. Extended School Year

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves Christine Horohoe as the teacher of the self-contained K-2 classroom for the summer extended year program at a rate of \$50 per hour for (2) two days in July 2023.

P6. Extended School Year

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves Mary Monacchio as an alternate school nurse for the summer programs 2023 at a rate of \$70.00 hour.

P7. Hiring Administrative Staff

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the employment contract of Mrs. Rebecca Garcia to the position of Director of Special Services effective July 1, 2023 to June 30, 2024 at a salary of \$90,790.00.

P8. Hiring Support Staff

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the employment contract of Mrs. Jessica DeFalco to the position of School Secretary effective July 1, 2023 to June 30, 2024 on Step 3 \$53,351.00 prorated to (\$32,010.60) (60%)

P9. Hiring Support Staff

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the return of Kaitlyn Boylan as a Part Time Paraprofessional starting May 16, 2023 until the end of the 22-23 school year not to exceed 27.5 hours a week.

P1-P9

Motion _____ Second _____

Finance Resolutions F1-F7

F1. Bills List RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves an additional bills list for April 2023.

A. Regular Bills- Fund 10	\$ 104,823.38
B. Federal Grant - Fund 20	\$ 20,563.72
C. Cafeteria - Fund 60	\$ 11,289.72
D. Care Program- Fund 61	\$ 131.69
Total for the month of April	\$136,807.76

TOTAL DISBURSEMENTS

F2. Bills List

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payment of bills for May 2023.

A. Regular Bills- Fund 10	\$669,398.96
B. Federal Grant - Fund 20	\$18,024.37
C. Cafeteria- Fund 60	\$22,207.36
D. Care Program- Fund 61	\$6,989.87
Total for the month of May	\$716,620.69

TOTAL DISBURSEMENTS

F3. Additional Bills List in May

RESOLVED: that upon the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes a second check run for the month of May 2023 with the amounts to be approved at the June, 2023 meeting.

F5. Extended School Year Speech Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the contract with the South Bergen Jointure Commission to provide Speech Services as a related service as required by IEP's for the extended year program.

F6. Payroll Authorization

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the payroll for March 2023as follows:

April 2023	
Fund Gross Payroll	
Fund 10	\$615,447.21
Fund 20	\$7,970.92
Fund 61	\$10,990.08
Total	\$634,408.21

F7. Facility Use

RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
A) Township of Rochelle Park	Summer Concert	Date Changed to August 7, 2023	None

F1-F7

Motion_____ Second_____

X. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

XI. Announcements

The next Regular Meeting will be held on June 13, 2023 at Executive at 6:30 P.M. Regular Session at 7:30 P.M. in the Cafeteria.

XII. 2nd Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential student matters, personnel, contracts and safety. Action may or may not be taken

XIII. Adjournment

Motion_____ Second_____ P.M.